



# Laboratory Directorate Operations Safety Committee



## ATTENDEES MAY 6, 2014

Melanie Alexandre/EHS ergo	Korie Levitan/LD	Tammy Welcome/OCA
Heidi Clarke/TT	Marcia Ocon Leimer/HR	Kat Wentworth/DSC
Troy Cortez/LD	David Stein/OCA	Mike White/EHS ergo
Caroline Hutchison/OCFO	Phil Weiss/OCFO	Jennifer Willen/HR

## AGENDA

- Action items from 2/24/14 mtg (5 min)
- Round table (10 min)
- Traffic & Pedestrian Safety Report (5 min)
- Safety Walkaround Checklists (5 min)
- FY14 Self Assessment: Off-the-Hill Safety survey results & next steps (20 min)
- Committee Calendar and Communication Plan (5 min)

## MINUTES

- Heidi submitted a safety concern to install a cement barricade in front of B56A to prevent cars from parking in front of stairway and blocking egress. Safety concern was resolved on 5/14/14! See picture below.
- Grizzly gate malfunctioning concern, especially on exit.
  - Joe asked Facilities if there is a long term plan for eliminating the fairly frequent GRIZZLY GATE breakdowns and received the following response on 5/6/14:  
*At this time the solution we've implemented is to use a more flexible 8 bundle cable as opposed to the 6 bundle cable previously used. The 6 bundle cable is how the gate was installed as per manufacturer's specifications. The cable expert we brought in last week recommended this change as the gate does not make use of headings or footings (it is trackless) as guiding mechanisms and this causes significant stress on the cable. In addition, we will setup monthly work orders to check the cable for fraying and schedule repairs accordingly. For context, during the project planning phase it was determined to go with this design. Here are the pro's and con's that were discussed:*
    - *Pro's: less expensive, more lane width, simpler design- less footings/electrical*
    - *Con's: less rigidity, more maintenance (greater weight on linkages), less safe (more moving mass)*
- Ergo team is advocating taking breaks to prevent ergo discomfort. Promoting on their website speech recognition software, already built in to PCs (under control panel) and



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Macs (system preferences) for use with external headset (Ergo.lbl.gov – search for “speech recognition”)

- New F\$M system in testing phase. Phil is monitoring ergo concerns and working with Mel on usability testing. Kat, Caroline and Troy will follow up with users who are highly impacted by transition to PeopleSoft 9.2 and eSRA.
- Note to all: Whenever there are software or hardware changes, involve the Ergo Team the development process as early as possible. Road Safety & Emergency Preparedness Fair on 9/11. Candace Flores is taking volunteer sign ups. Also suggestions for themes (“3’ for Safety” law taking effect in Sept) Cycling suggestions for Road Safety Fair: Obey stop signs, helmets, follow laws etc.
- Traffic & Pedestrian Safety Committee reviewing 10 proposed improvement projects for FY15. Final list to be presented to Glenn in June. Results of separate bicycle and pedestrian safety study facilitated by Andreas Schmid to be rolled into proposal.
- Troy mentioned blind spots around new bus flow around building 90. Melanie suggested adding it as a safety concern. Troy to enter this safety concern.
- Committee suggested inviting reps from FAC and EHS to next meeting re: processing safety traffic concerns. Kat will make sure they are invited.
- Marcia tailored off site survey for HR. Results will be presented to committee.
- EHS planning a challenge with their self-assessment to set personal safety goals (TPS) for each employee, practice into good habits. HR is adapting it.
- Kat presented Off the Hill survey results.
- New Safety Walkaround checklists shared. Focus: June- Ergo; Dec-Emergency Preparedness
- Ergo DB adapted ergo requests for home office. Joe and Kat are going to advocate to Glenn regarding communications plan for off-site work
- Andrew P. to write up the report (Off-site Safety Joint Self-Assessment) by July (to work with David and Tammy)
- How to apply the data?

### ACTION ITEMS

- Marcia and Jennifer – talk to Vera about involving Ergo Team in Workday development.
- Troy to enter safety concern - blind spots around new bus flow around building 90.
- Kat will make sure reps from FAC and EHS are invited to next meeting
- Joe and Kat to advocate to Glenn regarding communications plan for off-site work
- Kat to put Communication Plan by month on the website:  
<http://www.lbl.gov/Workplace/Ops/safety/safety-cmte.html>



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Heidi's safety concern was resolved!